# Summer Hire Application Checklist (Student)
## SH Appplication is not acceptable if it's not fully completed or missing any supporting documents.

Student Name:

| | **MUST** submitted the following: | Student Initials |
|---|---|---|
| 1 | **SH Application** | |
| 2 | **This Summer Hire Application Checklist (Student)** | |
| 3 | **School Verification/Official College Full Time Enrollment Letter** | |
| 4 | **Sponsor's PCS Orders (copy)** | |
| 5 | **Social Security Number Card (copy)** | |
| 6 | **Dependent ID (copy)** | |
| 7 | **Passport (copy)** | |
| 8 | **Review SH Application & Double Check Supporting Documents Once Again!** <br> If the Application is not fully completed or missing supporting documents, SH application is not acceptable! | |

Applications will be accepted between 11 March to 19 April 2024, Monday thru Friday, 16:00 – 17:00 at Civilian Personnel Office (CPO) in Bldg 316, Rm 217 ~ **APPLICATIONS WILL NOT BE ACCEPTED AFTER 20 April 2024**.