

AUTO HOBBY SHOP

JCI SERVICES AVAILABLE

RESERVE YOUR APPOINTMENT TODAY!

- Air Conditioning Service
- Hayai Lube (Quick Oil Change Service)
- Window Tinting
- Audio Installation
- Bodywork
- ATF Flush
- Radiator Flush
- Front Wheel Alignment
- Tire Change/Balance
- Maintenance Area Monthly Rental
- Rental Sheds
- General Repair Service
- Special Parts Order
- Used Parts Order
- Rebuilt Parts Order

RESERVATIONS

Please reserve the classes/tours of your choice early, as space for certain classes is limited. Paid reservations will be accepted on a first-come basis. You may be put on a waiting list for full classes/tours and will be notified as soon as possible in the event of a cancellation. Payment in full is required for each class/tour to ensure your reservation and must be made in person at Arts & Crafts, Bldg. 334. A supply list for each class will be provided at the time of registration. Materials are not included in the class fees unless otherwise noted. Class samples are showcased in our Sales Store. Participants in adult classes must be 18 years or older or have permission from instructor based upon individual consultation.

REFUND POLICY

Refunds will be given when:

1. A class/tour is canceled by the instructor or Arts & Crafts. (A class/tour may be canceled when there are not enough students to meet the minimum number required.)
2. A 48-hour notification of TDY/PCS with a copy of orders and the original paid registration receipt is presented.
3. A doctor's certification (in cases of illness) states the individual was unable to attend and no more than 50% of the class/tour has already been attended.

Cancellations for classes made five business days before the first class are refunded in full. No-shows the day of class cannot be refunded. No refund will be given for a cancellation made less than seven days prior to a tour except in the event of a valid last-minute TDY or duty commitment. Written documentation and a receipt must be presented for a refund. Class/tour registration receipt must be presented at time of refund. No refunds after 30 days. You must give 48 hours notice to transfer to another class.

CLASSROOM GUIDELINES

- Please do not bring visitors, dependents or other non-paying personnel to class. It is against our contractual agreement with concessionaire instructors and can be a safety concern.
- Please be prompt to all sessions.
- Do not bring food to the class unless for a prearranged event.
- Wear clothing fit for the class. If, for example, you enroll in a ceramics, painting, woodworking or photography class, there is a good chance you will get dirty! Kids will get dirty! Make sure they wear "play" clothes.
- Wear proper shoes for the class. Open-toed shoes are not permitted in the frame, wood or automotive shops.
- Leave jewelry at home if class will require you to remove it. Pottery and woodworking are two areas you need to remove jewelry, and Arts & Crafts will not be responsible for missing or lost jewelry.

SPECIAL CLASSES SPOUSES GROUPS

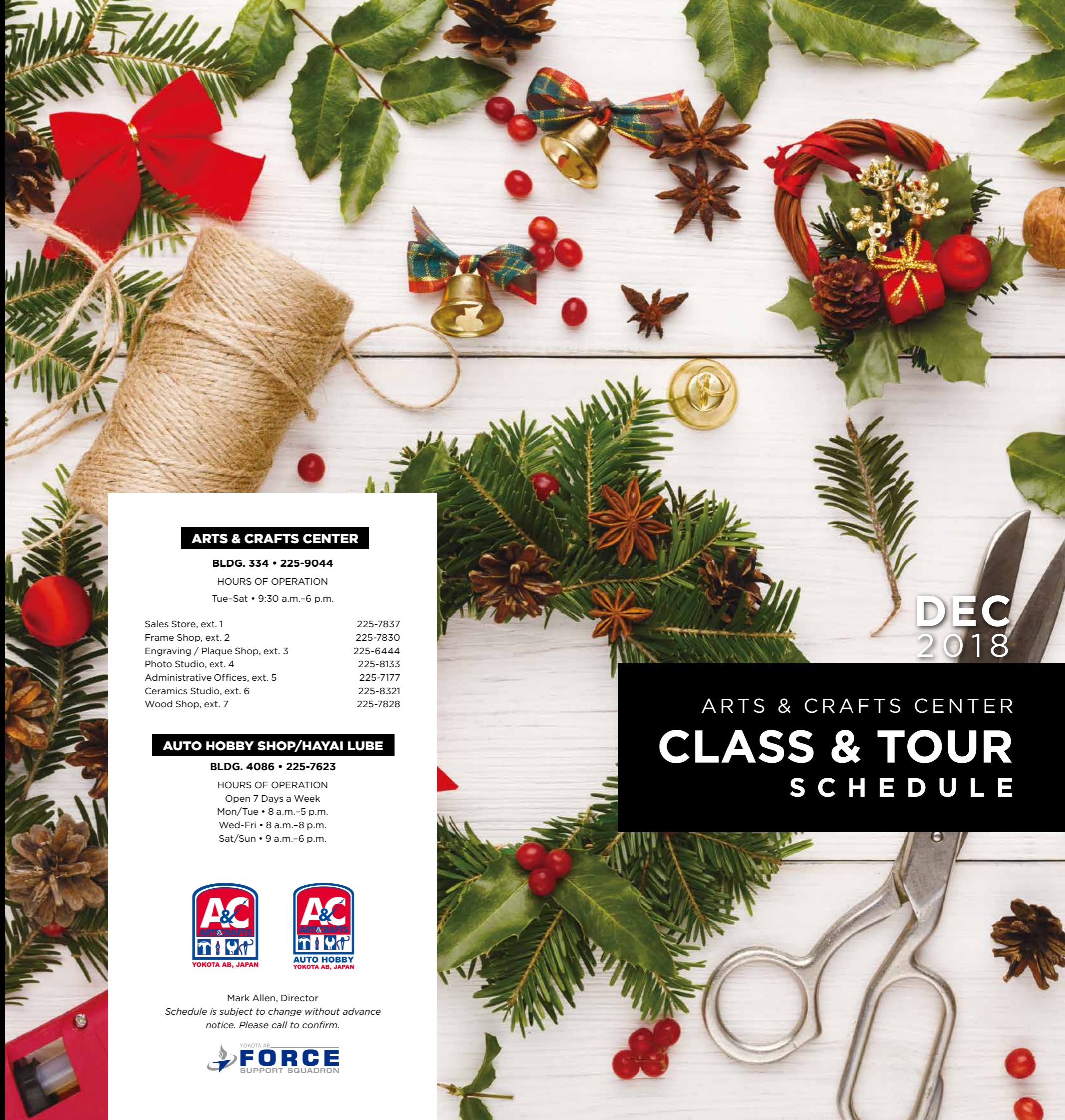
We can arrange craft get-togethers for your culture or spouses group. For more information, please contact the sales store.

PRIVATE/INDIVIDUAL CLASS

If you want to arrange private or individual lessons for any of our classes, please call the sales store at 225-7837.

BIRTHDAY PARTIES

Arts & Crafts is a great place for your child's birthday celebration. We schedule parties for kids six years and older with a minimum group size of five. Class fee is \$7 plus cost of the project. This includes setup, craft instruction and cleanup. For more information please call 225-7837.



DEC 2018

ARTS & CRAFTS CENTER

BLDG. 334 • 225-9044

HOURS OF OPERATION

Tue-Sat • 9:30 a.m.-6 p.m.

Sales Store, ext. 1	225-7837
Frame Shop, ext. 2	225-7830
Engraving / Plaque Shop, ext. 3	225-6444
Photo Studio, ext. 4	225-8133
Administrative Offices, ext. 5	225-7177
Ceramics Studio, ext. 6	225-8321
Wood Shop, ext. 7	225-7828

AUTO HOBBY SHOP/HAYAI LUBE

BLDG. 4086 • 225-7623

HOURS OF OPERATION

Open 7 Days a Week

Mon/Tue • 8 a.m.-5 p.m.

Wed-Fri • 8 a.m.-8 p.m.

Sat/Sun • 9 a.m.-6 p.m.



Mark Allen, Director
Schedule is subject to change without advance notice. Please call to confirm.



ARTS & CRAFTS CENTER CLASS & TOUR SCHEDULE



KARUIZAWA PHOTO TOUR

Sat • 2 Feb • 8 a.m.–9:30 p.m.
\$40 • Ages 13 & Up

Shutterbugs and shoppers, don't miss the opportunity to shop, dine and enjoy the snowy scenery of Takasaki and Karuizawa. Photograph the second tallest Buddha in Japan, the frozen Shiraito Falls and a fascinating stone church — all in one day. Get photography tips and hands-on help from an instructor.

Space is limited so reserve your seat today.
 Call the Arts & Crafts Photo Studio at 225-8133 for more information.

FINE ARTS CLASS

BEGINNING WATERCOLOR

WITH HIROMI OGAWA

Wed • 5, 12 & 19 Dec
 1:30–3:30 p.m.

\$20/Session, \$5 Material Fee
 Ages 18 & Up

Explore different techniques used in watercolor painting. Learn basic watercolor skills and create still-life studies. More advanced students can create anything from landscapes to abstract works.

Sign up at least two days prior to class start date.

CLASSES SCHEDULED BY STUDENT REQUEST

Classes below are scheduled by special request. Please contact the Sales Store to schedule a session.

PRIVATE PAINTING PARTIES

For private groups, our instructor will guide you step-by-step to create the requested painting. See sales store representative for more details.

CERAMIC BISQUE PAINTING

Paint a variety of unfinished ceramic bisque in our Ceramic Studio. Check with Ceramic Studio for paint time availability.

■ Cost covers two or more classes.

UPCOMING SPECIALS

HOLIDAY PHOTO SPECIAL

WITH MARK ALLEN

Now–22 Dec • Starting at \$30

Book a family portrait session and receive one 8x10 and two sheets of holiday cards. Divide letter-sized holiday sheets to accommodate your needs.

Call the Photo Studio for more information.

CHRISTMAS CERAMIC ORNAMENT PAINTING

WITH SHIGERU AYUHA

1–15 Dec • \$5/Two Ornaments

Includes: Glaze & Fire Fees

Pick-Up: 18–22 Dec

Stop by to paint Christmas ornaments while supplies last! Children 14 or younger must be accompanied by a parent or guardian.

CERAMICS/POTTERY

WHEEL THROWING

WITH YUMI SHIMODATE

Sat • 8 Dec • 9:30 a.m.–12 p.m.

\$48/Two Sessions, \$3–\$5 Materials Fee

Ages 18 & Up

Beginners will learn basic wheel skills (centering, opening, pulling, shaping and trimming) and glazing techniques. Variations on the basic cylinder such as mugs, vases and bowls will be explored. The instructor will also demonstrate useful tricks in creating these functional and decorative pieces.

Sign up at least two days prior to class start date.

FRAMING

FRAMING & MAT CUTTING

WITH MASA ICHIKAWA

Sat • 1 Dec • 10 a.m.–1:30 p.m.

Thu • 13 Dec • 1–4:30 p.m.

\$30/Session, Materials Included

Ages 18 & Up

Custom frame your work! Learn how to properly use mat-cutting equipment to measure and create a double mat for your design, print or artwork. Also learn how to use a joiner to make a wood frame. Finish class with a completely assembled frame utilizing glass, foam core, backing and a hanger.

Upon class completion, you will be issued a certification card allowing you to use our framing equipment. The Frame Shop staff is always available for further assistance after you are trained. Sign up at least one day prior to class start date.

WOODWORKING

WOODWORKING ORIENTATION & SAFETY CLASS FOR BEGINNERS

WITH SEIJI KOBAYASHI

Sat • 1 Dec • 9:30–11:30 a.m.

\$5/Session • Ages 16 & Up

This class emphasizes the proper and safe use of the different types of woodworking equipment in our wood shop. Upon class completion, you will be issued a Wood Shop Safety Certification card authorizing your use of the shop and its equipment.

Sign up at least one day prior to class start date.

JAPANESE CRAFTS

SHODO (JAPANESE CALLIGRAPHY)

WITH TAKA UNO

Wed • 5, 12 & 19 Dec • 4:30–6:30 p.m.

\$10/Session • Ages 18 & Up

Learn the basic techniques of Shodo while enjoying the beauty of classical and modern works. Start with simple picture-like Chinese characters and then learn Hiragana and Hiragana-Kanji mixed styles of writing. After four sessions, your finished writings can be framed or made into a scroll.

Instructor's tools will be made available for the first four lessons; in class use only. You can choose between morning and evening classes and attend any two hours within the scheduled class time. Please indicate if you need tools on your registration form. Sign up at least one day prior to evening classes or seven days prior to morning classes.

ART OF JAPANESE GIFT WRAPPING

WITH MAO KUROSU

Wed • 12 Dec • 10:30 a.m.–12 p.m.

\$12/Session, \$5 Material Fee

Ages 18 & Up

In traditional Japanese culture, the wrapping and presentation of a gift may be more important than the gift itself. This practice, based on a refined notion of discretion, has led to the development of artistic styles of wrapping. Learn a variety of styles using washi paper, "furoshiki" (fabric) and "mizuhiki" (a special ceremonial string made from the mulberry tree).

Bring an item to wrap, scissors, a box cutter and double-sided tape. Sign up at least two days prior to class start date.

GERMAN VILLAGE ILLUMINATIONS TOUR

SAT • 19 JAN • 1:30–9:30 P.M.

\$40 AGES 13 & UP, \$28 AGES 12 & UNDER

Grab your camera, lens and tripod to capture the brilliant light exhibit at the Tokyo German Village. Enjoy authentic German food, mulled wine and beer while kids entertain themselves with rides and games.

Get photography tips and hands-on help from an instructor.

Sign up in advance as space is limited. Call the Arts & Crafts Photo Studio for more information.